

March 23, 2021

All Students

President, Kagawa University

Class Implementation Policy of Academic Year 2021

The class implementation methods in AY2021 will be set as follows. In order to reduce the risk of spreading COVID-19, we ask each individual to stay aware and to act accordingly.

- 1 For the AY2021, while continuing to take measures to prevent the spread of COVID-19, the University will principally offer classes in-person.
- 2 Classroom occupancy should be limited. Students are only allowed to sit on unmarked seats to ensure safe distancing between individuals to reduce the risk of COVID-19 transmission.

The class implementation methods will vary depending on the size of classes and curriculum of faculties and graduate school. Follow the instructions issued by your faculty/graduate school and/or by the teacher in charge.

The following are examples of implement methods for classes;

Example 1; If the number of students who apply for an in-person class exceeds the class limit, a lottery will be conducted.

Example 2; If the class is difficult to adjust by conducting a lottery e.g. compulsory subject, conduct hybrid class such as by dividing the class into online (Or recorded class) and in-person groups. (※See note below)

(Note 1)

Class will be grouped in advance and rotate every week, while lecture-style classes with a large number of students may be conducted only online.

(Note 2)

Students may use empty classrooms, library and PC rooms of Information Technology and Media Center to take online classes on campus. For empty classrooms availability, please check Dream Campus.

- 3 Notification from the University

- (1) Students must check Dream Campus on a regular basis; check the webpage right after logged in and your private page to see the latest information.
 - (2) Your student email is one of the main ways the university will communicate with you. It is your responsibility to check your inbox regularly for important updates.
 - (3) Check bulletin boards on the campus regularly as important information will be posted on them (including about scholarships, the detailed class information such as dividing a class, and various events for international students).
- 4 For students who are concerned about coming to in-person classes, such as students with underlying health conditions, please consult the Administrative Group at your affiliated undergraduate/graduate school. Depending on the details of your condition, the university will provide proper arrangements to prevent detrimental impacts on schooling attainment.
- 5 Measures for Disease Prevention
- (1) Students with a fever or symptoms of a cold, must not come to the university. A special absence will be given who cannot attend class. Please inform the Administrative Group at your affiliated undergraduate/graduate school or Educational Supporting Group.
 - (2) Students must wear masks during class. (Masks may be taken off during physical exercise; follow the instructions issued by your faculty/graduate school and/or by the teacher in charge.
 - (3) Wash your hands often with soap and water and use hand sanitizer at multiple points throughout the day, especially before and after eating, after going to the bathroom and after using a communal item in public areas.
 - (4) Ventilate the classroom thoroughly. (Keep the ventilation fan on at all times. In addition, keep windows at opposite ends of the classroom open by approximately 10-20 cm or open wide at least every 30 minutes.)