

September 4, 2020

All Students

President, Kagawa University

### 2020 Second Semester (Third and Fourth Quarter) Classes

We announced an advance notice on July 30, regarding classes for second semester and upon monitoring the spread of the pandemic, the policy for conducting second semester classes (from October 1) will be set as follows.

In order to reduce the risk of spreading COVID-19, we ask each individual to stay aware and to act accordingly.

**1 Classes for Second Semester (Third and Fourth Quarter) will be conducting according to the following policy.**

**(1) Lecture classes will be primarily conducted online.**

**There are exceptions for several lecture classes which will be conducted in-person, upon taking measures for disease prevention such as avoiding the 3 Cs (closed spaces, crowded places, and close-contact settings).**

**(2) Laboratory and practical classes will start being conducted in-person (in a classroom) – upon taking precautionary measures such as avoiding the 3 Cs (closed spaces, crowded places, and close-contact settings) – starting with those of high priority.**

**【Classes Conducted In-person】**

Laboratory and practical classes, tutorial classes (including English and other foreign language classes), practical skills classes (music, art, physical education, etc.), seminars, graduation research, etc., small size lecture classes

※ Classes that will be conducted in-person will be announced on September 16 through the learning management system (Dream Campus, WebClass).

Furthermore, certain classes may contain class periods such as experiments and practicums that will be conducted in-person. This will be announced individually through the

learning management system. Please follow the instructions given by the teacher.

- 2 If a class is conducted in-person, students may use empty classrooms to take online classes on campus. On days when the student does not have in-person classes, students are asked to take their online classes from home to avoid the 3 Cs, unless they do not have the necessary equipment to take classes online at home.**
- 3 For disease prevention, students who are planning to attend in-person classes are asked to record their daily symptoms on the health check sheet, starting 2 weeks prior to the first day of classes.**

**※Details on Health Check Sheet (Link)**

Furthermore, please install free coronavirus contact-confirming application (COCOA) provided by the Ministry of Health, Labour and Wealth.

**【Attending In-person Classes】**

- (1) Students are not permitted to come to campus if they have a fever or not feeling well. A special absence will be given who cannot attend their class, and students are asked to contact the administrative group of their faculty for their absence.
- (2) Students must wear masks during class. (Masks may be taken off during physical exercise.)
- (3) Take measures for avoiding the 3 Cs (closed spaces, crowded places, and close-contact settings) and ventilate the classroom frequently.
- (4) Wash or disinfect hands after class and before eating.

**4 Travel to and from Other Prefectures**

- (1) Carefully consider unnecessary travel to other prefectures.
- (2) Students who have returned to their home prefecture (with the exception of Kagawa, Okayama, etc. that are within commuting distance) are asked to come to Kagawa at least 14 days prior to the first day of in-person classes/university events and activities.
- (3) Students who have returned to Kagawa from other prefectures outside of commuting distance are asked to record where they have been to for 14 days in the Activity Log※ provided below. If students are diagnosed with COVID-19 or is suspected to have been in close-contact with someone who has been diagnosed with COVID-19 are required to submit their Activity Log※
- (4) Students who travel outside of Kagawa (including Okayama and prefectures within commuting distance) must be careful of their health condition and take measures for disease prevention. Upon return, if students are worried about their health, students are asked to call the administrative office of their faculty.

## ※Activity Log Form and Example

Activity Log					
<p>○ If you have returned from prefectures outside of commuting distance (prefectures other than Kagawa, Okayama, etc.), please record your activities for 14 days upon your return to Kagawa Prefecture.</p> <p>○ Those who are diagnosed with COVID-19 or are suspected to have been in close-contact are required to submit their activity log.</p>					
Affiliation :		Student ID No. :		Name :	
Return Date :		Departed from :		Method of Transportation :	
Date	Day of Week	Destination (be specific for facilities on campus)	Method of Transportation	People in Close-contact (Students, Faculty, Staff)	Mask (Yes/No)
9/○	M	○○Udon Restaurant University (Circle Activities Room)	Bicycle	○○Udon Restaurant (○○) Circle/Club (△△, □□)	○ (except when eating)
9/○	T	University (Room 415, ○○Prof. Office, Library, Cafeteria) Part-time Job△△	Bicycle	University (○○, △△, □□) Part-time Job (☆☆, ◎◎)	○ (except when eating)
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※Please refer to the above example when filling out your activity log.

※The form is available as an Excel file or PDF at:

Kagawa University Homepage → Updates on COVID-19 → For International Students  
<https://www.kagawa-u.ac.jp/24945/>

## 5 Changes to Academic Calendar (Second Semester)

In relation to the university entrance exam being conducted several time, the following changes have been made to the academic calendar for second semester.

October 30 (Friday) Temporary Closure → Friday Classes

January 29 (Friday) Friday Classes → Temporary Closure

(Preparation for university entrance exam)

Fourth Quarter First Day: December 3 → December 2

Fourth Quarter Registration Period: November 18 – 24 → November 17 – 20

Fourth Quarter Class Withdrawal Period: December 10 – 16 → December 9 – 15

Rescheduled Classes:

November 4 (Wednesday) Monday Classes → Wednesday Classes

November 6 (Friday) Friday Classes → Tuesday Classes

November 24 (Tuesday) Tuesday Classes → Monday Classes

January 13 (Wednesday) Wednesday Classes → Friday Classes

For details, please refer to the updated academic calendar on the Kagawa University homepage.

[https://www.kagawa-u.ac.jp/files/5015/9848/7237/R02\\_-20200826-.pdf](https://www.kagawa-u.ac.jp/files/5015/9848/7237/R02_-20200826-.pdf)