

May 29, 2020

## Basic policy on 2020 second quarter classes

President, Kagawa University

Kagawa University has established the following policy for classes during the second quarter of the 2020 academic year (from June 18 to August 5) in order to continue academic activities while reducing the risk of spreading COVID-19.

For first quarter, examinations are not to be conducted in-person (in a classroom). Instead, students should be assessed by writing reports, etc.

### ●Policy

1. Lectures will continue to be conducted online. Students should take classes from home. All correspondences relating to classes are to be done from Dream Campus or WebClass.
2. Laboratory and practical classes, etc. (Note 1) may be conducted in-person, but measures for disease prevention (Note 2) such as avoiding the 3 Cs (closed spaces, crowded places, and close-contact settings) must be taken.
3. When conducting online lectures (live streaming or video lectures) from a classroom, the teacher may restrict students by managing participants who can attend and/or join the lecture.
4. Examinations for second quarter may be conducted in-person as long as the 3 Cs are avoided and measures for disease prevention are taken.
5. If enough number of classes could not be conducted and the goals for the class could not be met, supplementary (make-up) classes may be conducted after August 6.
6. The above policies may be changed depending on the situation of the COVID-19 outbreak.

(Note 1)

Laboratory and practical classes, etc. are the following

- Laboratory and practical classes
- Practical skills classes (physical education, music, art, etc.)
- Seminars, graduation research, etc.
- Lecture classes that incorporate laboratory or practicums

Small classes (graduate-level classes, etc.) may be conducted according to the above policy for laboratory and practical classes upon approval from the dean of the faculty or graduate school.

University entrance seminars and language classes are considered as lecture classes.

(Note 2)

Measures for disease prevention are the following to reduce the risk of spreading COVID-19.

1 Laboratory and practical classes

- Take measures for avoiding closed spaces, crowded places, and close-contact settings.
- Reduce the number and length of meetings in-person as much as possible.
- Avoid groupwork or tasks that must be done at a close distance.
- For physical education, avoid close-distance exercise and exercise outside as much as possible.
- For music, avoid singing or conducting brass and woodwind ensembles indoors.

2 Classroom environment

- Restrict participants from attending if they have a fever or not feeling well.
- Teachers and students are to wear masks in principle. (If physical exercise is involved, masks may be taken off.)
- Ventilate the classroom frequently.
- Strongly encourage hand-washing and disinfection.

3 Off-campus academic activities

- Off-campus academic activities may be conducted upon careful planning with the person in charge.
- Decision on conducting off-campus activities that require travel outside of Kagawa prefecture will be based on the national and prefectural policies.